

HOPEWELL AREA SCHOOL BOARD
REGULAR BUSINESS MEETING
JANUARY 28, 2014

The Board of Directors of the Hopewell Area School District met in regular session on Tuesday, January 28, 2014, in the Board Room, Administration Building, 2354 Brodhead Road, Hopewell Township.

The meeting was called to order at 7:05 p.m. by David Bufalini, Board President.

Prayer and flag salute was led by Douglass Rowe. Roll call by the secretary followed. Those Directors in attendance were:

David Bufalini
Lesia Dobo
Rob Harmotto
Lori McKittrick
Anna Segner
Jeffrey Winkle

Members absent:
John Bowden
Daniel Santia

Also in attendance were: Dr. Charles M. Reina, Superintendent; John Salopek, Solicitor; Johannah M. Robb, Business Administrator; Nancy Barber, Secretary; Douglass Rowe, Jessica Webster and Korri Kane, Principals.

January is School Director Recognition month. Each Board member received a certificate for their services and Dr. Reina thanked them on behalf of the District and the community.

“Good News” reports were presented by Mrs. Kane from Margaret Ross and Hopewell Elementary Schools, Mrs. Webster from the Junior High School and Mr. Rowe from the Senior High School. Copies of each report, including one for Independence Elementary School, are attached to these minutes.

Mr. Bufalini thanked all for their fine reports.

Mr. Bufalini asked for approval of minutes.

APPROVAL OF GROUPED ITEMS

MOTION #1

By Lesia Dobo, seconded by Lori McKittrick, to approve items (1) and (2) as presented in accordance with the School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Approval of Minutes

1. Recommendation to approve the December 17, 2013 business meeting minutes as presented.
2. Recommendation to approve the January 14, 2014 work meeting minutes as presented.

APPROVAL OF GROUPED ITEMS

MOTION #2

By Rob Harmotto, seconded by Lori McKittrick, to approve items (1) through (3) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Tax Collectors' Report

1. Recommendation to accept report for taxes collected for the month of December 2013, as presented, and make said report a part of these minutes.

Treasurer's Report

2. Recommendation to accept report of the Treasurer for the month of December 2013, as presented, and make said report a part of these minutes.

Financial Statements

3. Recommendation to accept Financial Statements for the month of December 2013, as presented, and make said statements a part of these minutes.

Mr. Bufalini announced that two candidates had applied for the seat vacated by David Ciccone. Megan Barber and Anthony Guy introduced themselves to the Board.

At this time Mr. Bufalini asked that Committee discussion and recommendations begin.

Education/Curriculum/Instruction by Lesia Dobo

APPROVAL OF GROUPEd ITEMS

MOTION #3

By Lesia Dobo, seconded by Lori McKittrick, to approve items (1) through (7) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

1. Corinne Pinchotti, a student at Geneva College, to fulfill a field experience placement at Independence Elementary School under the guidance of Karen Watts.
2. Kristin Holdaway, a student at Geneva College, to fulfill a field experience placement at Hopewell Junior High School under the guidance of Susan Burak.
3. Lize Hugo, a student at Geneva College, to fulfill a field experience placement at Hopewell Junior High School under the guidance of Susan Harcar.
4. Stephanie Carr, a student at Geneva College, to fulfill a field experience placement at Hopewell Junior High School under the guidance of Arleen Mateer.
5. Stephanie Noble, a student at Geneva College, to fulfill a field experience placement at Hopewell Junior High School under the guidance of Aubre Lindner.
6. Ryan Castor, a student at Slippery Rock University, to fulfill a student teacher placement at Hopewell High School under the guidance of Jason Winters and Christina Signorelli.
7. Karen Schmalz, a student at Geneva College, to fulfill a field experience placement at Hopewell Junior High school under the guidance of Chad Toporski.

Buildings and Grounds by Anna Segner, Chair**APPROVAL OF GROUPED ITEMS****MOTION #4**

By Anna Segner, seconded by Lesia Dobo, to approve items (1) and (2) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all directors in attendance.

1. Hopewell Youth Wrestling to use the main and auxiliary gyms at the High School for a wrestling tournament on February 22, 2014 from 6:00 a.m. until 2:00 p.m.
2. Hopewell Baseball Boosters to use the main and auxiliary gyms at Hopewell High School to host a Youth Baseball Camp from February 24 through March 1, 2014.

MOTION #5

By Anna Segner, seconded by Lori McKittrick, to approve the 2014 Winter/Spring Pool schedule. MOTION carried unanimously by an affirmative vote of all directors in attendance.

APPROVAL OF GROUPED ITEMS**MOTION #6**

By Anna Segner, seconded by Lesia Dobo, to approve items (1) and (2) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all directors in attendance.

1. Request by Beaver County Special Olympics to use the pool beginning February 7, 2014 through March 28, 2014 for swim practice.
2. Request from the B.F. Jones Memorial Library to use the auditorium at Hopewell High School on November 15, 2014 for a benefit concert.

MOTION #7

By Anna Segner, seconded by Lori McKittrick, to approve Change Order #001-JH Security Entrance - reimburse contractor, Fred L. Burns, Inc., for Hopewell Township's Plan Review Fee in the amount of \$525.00. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Finance and Budget by Jeffery Winkle, Co-Chair**MOTION #8**

By Jeffery Winkle, seconded by Rob Harmotto, to approve the Audit Report of the Hopewell Area School District for the year ended June 30, 2013 issued by Hosack, Specht, Muetzel & Wood, LLP, Certified Public Accountants. MOTION carried unanimously by an affirmative roll call vote of all Directors in attendance.

MOTION #9

By Jeffery Winkle, seconded by Lesia Dobo, to approve items (1) through (5) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative roll call vote of all directors in attendance.

1. General Fund payments in the amount of \$562,896.76
2. Capital Reserve Fund payments in the amount of \$84,893.50
3. Cafeteria Fund payments in the amount of \$80,131.55
4. General Fund payments in the amount of \$2,527,354.12
5. Capital Reserve Fund payments in the amount of \$16,623.80

Legislative by Jeffery Winkle, Chair**MOTION #10**

By Jeffery Winkle, seconded by Anna Segner, to approve Mrs. Dobo's attendance at the National School Board Association annual conference in New Orleans, April 5-7, 2014. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

At this time Mr. Bufalini asked for nominations for the vacant Board seat. Mr. Harmotto nominated Anthony Guy.

MOTION #11

By David Bufalini, seconded by Jeffery Winkle, to appoint Anthony Guy as School Board Director representing Region II, effective February 3, 2014. MOTION carried unanimously by an affirmative roll call vote of all Directors in attendance.

Personnel by Rob Harmotto, Chair

APPROVAL OF GROUPED ITEMS

MOTION #12

By Rob Harmotto, seconded by Lesia Dobo, to approve items (1) through (4) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

1. Resignation of Joseph A. Rubino, effective January 15, 2014.
2. Change of employment status for Dolores Elliott from substitute bus driver to permanent bus driver, effective January 6, 2014.
3. Change of employment status for Rhonda Fisher from substitute bus driver to permanent bus driver, effective January 21, 2014.
4. Change of employment status for Kimberly Stowers from substitute transportation aide to permanent bus driver, effective January 24, 2014.

MOTION #13

By Rob Harmotto, seconded by Lesia Dobo, to accept the resignation of Brian Henry, bus driver, effective January 14, 2014. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

APPROVAL OF GROUPED ITEMS

MOTION #14

By Rob Harmotto, seconded by Lori McKittrick, to approve items (1) and (2) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

1. Employment of Stephen McCutcheon as a lifeguard.
2. Employment of Ashley Kennedy as a lifeguard.

MOTION #15

By Rob Harmotto, seconded by Lori McKittrick, to approve the change of employment status for Joseph Crocker from 6-hour permanent cleaning person at Independence Elementary School to substitute, effective January 14, 2014. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

APPROVAL OF GROUPED ITEMSMOTION #16

By Rob Harmotto, seconded by Anna Segner, to approve items (1) through (5) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance. Mr. Bufalini abstained from voting on item 1.

1. Realignment/new hires for Track.

Jeff Brunton	Head Coach	\$3,605.00
Tim Monske	1 st Assistant	\$2,400.00
Bill Bain	2 nd Assistant	\$2,000.00
Natalee Bufalini	3 rd Assistant	\$1,600.00
Brandon Fedorka	4 th Assistant	\$1,600.00
Melinda Suprak	5 th Assistant	\$1,600.00
Bob Pontis	Volunteer	
Lil Pontis	Volunteer	
Eric David	Volunteer	
John Erath	Volunteer	
Allison Smith	Volunteer	
2. Substitute teacher roster.
3. Substitute nutrition and food services roster.
4. Substitute transportation roster.
5. Substitute custodian & cleaning persons roster.

MOTION #17

By Rob Harmotto, seconded by Lesia Dobo, to approve the resignation of Kathryn Curti, one-on-one special education aide at Hopewell High School, effective February 7, 2014. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Policy by David Bufalini, Chair

MOTION #18

By David Bufalini, seconded by Lori McKittrick, to approve the following revised Board policies. MOTION carried unanimously by an affirmative vote of all directors in attendance.

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| a. | 121 | Field Trips; |
| b. | 210 | Medications; |
| c. | 246 | Student Wellness; |
| d. | 313 | Evaluation of Employees; |
| e. | 808 | Food Services; and |
| f. | 913 | Nonschool Organizations |

Superintendent's Report

Dr. Reina spoke of the following items in his Superintendent's Report.

1. The audit by Hosack, Specht, Muetzel & Wood for the 2013 school year went very well. Dr. Reina complimented Mrs. Robb and her staff on an excellent job.
2. Almost all of the Chromebooks at the Junior High School are up and running. Under the direction of Mrs. Mihok, Chromebooks will be tested by 3rd graders at Margaret Ross Elementary School and by 4th graders at Hopewell Elementary School.
3. The security entrance at the Junior High School is very near completion.
4. A meeting was held with Foreman Architects regarding the Cafeteria/Court area at the Senior High School. Bids for the project should be sent out in February.
5. The Board Retreat is February 15, 2014 from 8:30 a.m. until 11:30 a.m.
6. The District has received a letter from the Aliquippa School District regarding a cooperative agreement between the districts for soccer.

Solicitor's Report

Nothing to report.

Unfinished Business

Nothing to report.

Upcoming School Board Meetings

February 11, 2014 – 7:00 p.m. Work Meeting, Central Administration

February 25, 2014 – 7:00 p.m. Regular Business Meeting, Central Administration

EXECUTIVE SESSION

At this point in the meeting, Mr. Bufalini announced that an Executive Session would be held following the meeting to discuss personnel matters. This announcement is being made to be in compliance with Act 84 of 1986, Pennsylvania’s Sunshine Law, as amended.

ADJOURNMENT

There being no further discussion or recommendations to come before the Board of Directors, Mr. Bufalini asked for a motion for adjournment.

MOTION by Jeffery Winkle, seconded by Lori McKittrick, that the meeting be adjourned. MOTION CARRIED.

Mr. Bufalini adjourned the meeting at 7:45 p.m.

HOPEWELL AREA SCHOOL BOARD

David H. Bufalini, President

Nancy Barber, Secretary